



**American Planning Association  
California Chapter - Central Section**

Counties of Fresno, Inyo, Kern, Kings, Madera, Mariposa, Merced, Mono,  
Stanislaus, Tulare, and Tuolumne

**2025 Central Section Planning Awards  
APPLICATION FORM**

***Submittal Deadline:***  
*Monday, March 3, 2025*

***Submittal Method:***  
*Digital Submission to [awards@cencalapa.org](mailto:awards@cencalapa.org)*

**Agency/Person/Firm Nominated:**

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**Planning Award Category:**

*(Use the "2025 Awards Program Policy, Categories, and Process Document" for the Award Categories and Process Guidelines)*

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**Award should be made out to: *(Award winner name and/or firm)***

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## NOMINATION INFORMATION

**Primary Award Recipient:** If this submission is for an individual, the person's contact information must be listed.

Name \_\_\_\_\_ Title: \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_ City: \_\_\_\_\_

Zip Code \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail \_\_\_\_\_ Website: \_\_\_\_\_

**Nominator:** The Nominator will be considered the primary communications contact to the Central Section for all decisions made on this nomination and will work with the Central Section Awards Coordinator to obtain additional information and materials.

Name \_\_\_\_\_ Title: \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_ City: \_\_\_\_\_

Zip Code \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail \_\_\_\_\_ Website: \_\_\_\_\_

**Recognition:** Other supporting individuals/organizations who contributed that you wish to be recognized. Limit to maximum two individuals/organizations. Please make sure that spelling and content below is accurate and written legibly.

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

### Acknowledgement of Nominator/Award Recipient

I acknowledge that the submitted work was done by the parties credited in the Central Section Awards Application Form, and that the work meets the appropriate nomination submittal requirements listed in the most current APACA Awards Program Policy.

\_\_\_\_\_  
Signature of Nominator

\_\_\_\_\_  
Printed Name of Nominator

\_\_\_\_\_  
Date

# INSTRUCTIONS FOR SUBMITTING CENTRAL SECTION PLANNING AWARDS APPLICATIONS

All awards submittals and categories must be in compliance with the latest version of the APA California Awards Program Policy. Please refer to APACA website at:

[www.apacalifornia.org/events/awards-program/](http://www.apacalifornia.org/events/awards-program/)

## CENTRAL SECTION APA NOMINATION SUBMITTAL REQUIREMENTS (This application is for Central Section Award submittals only)

1. A Digital Copy of the “2025 Central Section Planning Awards Application Form” must be included with each award submission.
2. All nominations must be submitted in electronic format via email or file upload (Dropbox, SharePoint link, etc.) to the email address listed at the bottom of this form. Each award submittal document must be labeled with the name of the nomination (e.g., “City of ABC Long-Range Planning Project Name\_Application Form”). The following items must be submitted:
  - **APPLICATION FORM:** The completed 2025 Central Section Planning Awards Application Form.
  - **SUMMARY DESCRIPTION:** One page summary of the submission or in the case of an individual, a one-page resume.
  - **AWARD CRITERIA:** One- or two-page explanation demonstrating how the submission specifically meets each criterion in the order listed under each award category.
  - **LETTER(S) OF SUPPORT:** At least one (1) but no more than five (5) one-page letters in support of the entry from someone familiar with the nomination but other than the nominator and/or staff/consultant.
  - **PROJECT OR PLAN:** A digital copy (in PDF) of the document for which the nomination is submitted.
  - **IMAGES:** Up to ten (10) digital images in JPEG format. PowerPoint presentations may be used, but limited to 10 slides. The images should be representative of the nomination. Please include a brief sentence identifying or describing each slide. Leadership Award Nominations need only to supply three (3) images of the individual nominated.
3. All submissions must be received by Monday, March 3, 2025. They must also strictly follow the requirements outlined in the APA California Awards Program Policy and the 2025 Central Section Planning Awards Application Form.
4. Submissions received before the deadline not meeting the requirements may be resubmitted before the deadline at the discretion of the Section Awards Coordinator.
5. Submissions may be entered in only one awards category or subcategory.

6. Specific programs, projects, reports, processes, and ordinances may only be nominated for a Central Section Planning Award once per award cycle.

You are strongly advised to retain a copy of all information submitted to the Central Section in the event that you need to submit to the State Chapter APA Awards Nominations Committee.

**REMEMBER**

2025 State Chapter Awards nominations are scheduled for submission in May 2025 (TBA).

**Submit Nomination Package to:**

**Carolina Ilic, MPP, AICP**  
Cen Cal APA Awards Coordinator  
[awards@cencalapa.org](mailto:awards@cencalapa.org)